

# Job Roles Worksheet

<b>Business Type/Name:</b>	<b>Restaurant</b>
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	Role 1	Role 2	Role 3	Role 4
	<b>Head Chef</b>	<b>Restaurant manager</b>	<b>Waiter</b>	<b>Commis Chef</b>

<b>PEOPLE SKILLS</b>				
Sensitivity to others				
Insight into others				
Openness				
Respect				
Speaking				
Active listening				
Conversation				
Persuasion				
Team membership				
Team participation				
Leadership				
<b>TASK SKILLS</b>				
Planning				
Time management				
Practical skills				
Computer skills				
Problem solving				
Business awareness				
Customer focus				
<b>PERSONAL SKILLS</b>				
Learning skills				
Adaptability				
Goal setting				
Initiative				
Independence				
Achievement motivation				
Dependability				
Professionalism				